

AIR CONDITIONER PRECISION TUNE-UP CHECKLIST

Date: _____

- Run system on arrival
- Check Air Filters
 - Clean
 - Replaced
 - Cleaned
 - Replaced with Customer-Supplied Filter

Indoor Side of System: Air Conditioner Coil / Fan Coil / Air Handler / Package Unit

- Inspect and clean safety drain pan
- Inspect and clean/flush primary drain
- Inspect indoor coil (extra charge to clean)
- Take temperature readings:
 - Return Air Temperature: _____ °F
 - Supply Air Temperature: _____ °F
 - Temperature Differential: _____ °F
- Check amperage draw or indoor blower motor

Outdoor Side of System: Air Conditioner Coil / Heat Pump / Package Unit

- Check refrigerant pressures:
 - High: _____ psi
 - Low: _____ psi
 - Outdoor Temperature: _____ °F
- Check amperage on compressor:
 - Actual: _____ psi
 - Rated: _____ psi
- Check amperage on outdoor condenser fan:
 - Actual: _____ psi
 - Rated: _____ psi
- Check electrical connections and contacts:
 - Check for melting, burns, and/or loose connections
 - Tighten and clean if applicable
- Check contactor for pitting and corrosion
- Inspect outdoor coil for damage/blockage (extra charge to clean)
- Check Ductwork
- Check Temperature Readings After Service:
 - Entering Temperature: _____ °F
 - Leaving Temperature: _____ °F

System Comments: _____

